

THE WESTBROOK TOWNHOME CONDOMINIUM ASSOCIATION

A Non-Profit Corporation

Meeting Minutes

BOARD OF DIRECTOR'S MEETING

December 14th, 2008

Board Meeting

Meeting Place: Sue Murphy's Home

Meeting time: 5:05 pm - 5:58 pm

Members Present: Sue Murphy, Lindsay Goodrich, Andrea Ralya, Dori McArthur, & Erik Holladay

Meeting called to order 5:05pm

Agenda was read and adopted

December 8th minutes were read. McArthur Motioned to approve the minutes, Andrea seconded and approved; motion carried.

Treasurer Report: McArthur gave current balance of account. Account was received and placed on file, subject to audit.

Correspondence: Received bills, received payment on past due for 4647 Westbrook,

Ongoing Business: Roof Repair on 1966 completed and fixed. Discussion of roof repair on 4524. Well pump-no action taken.

Outstanding assessments- no action taken.

Website status- Ready to launch. Lindsay Goodrich will email owners the new website address. Discussion on obtaining logo and new domain name.

Snow plow update: Bill was paid. Murphy presented a letter to all owners regarding snow removal. Letter will be sent out in January invoices.

The next board meeting was scheduled for Sunday, January 11th at 6:00pm at Sue Murphy's home.

Meeting adjourned at 5:58pm