

Minutes January 11th, 2009

Location: Sue Murphy's Home

Members present: Sue Murphy, Erik Holladay, Dorie McArthur, Andrea Ralya, & Lindsay Goodrich

Meeting called to order at 6:12pm

Treasurer Report- McArthur gave current balance of account. Account was received and placed on file, subject to audit. Amount of reserve funds was stated.

Erik Holladay motioned to move all reserve funds to general operating fund. Andrea Ralya seconded, all approved, motioned carried.

Correspondence: Miscellaneous dues and bills were received. A copy of the insurance policy received and forwarded to Sue Murphy for safe keeping. Letter received from Schelling stating mailbox keys are ready for pick up. Sue Murphy picked up the keys this week. Invoices for dues were returned from Westbrook Partners LLC.

Old Business:

Roof Repair- Erik motioned for approval of payment to D&L Construction for emergency repairs on roof of 4524. Andrea Ralya seconded. All approved. Motion carried.

No action taken on the well pump.

No action taken on outstanding assessments.

Website Status- Sue Murphy will contact Westbrook Partners LLC for website url and logo.

Snow Plow- no action taken

Westbrook Meeting- Discussion of meeting for all owners. Set possible dates. Lindsay Goodrich will find a location for the meeting to take place.

New Business

Sue Murphy wrote up a lease recommendations to give to all new owners. Discussion of the letter took place. Andrea Ralya motioned to adopt the suggested Westbrook Condo Association lease provision. Erik Holladay seconded. All approved. Motion carried.

Roof Repairs- Received estimate from D&L Construction for repairs on 1967 and 1971. Erik motioned to approve the estimate from D&L to repair 1967 and 1971 with proviso that 971 be started and 1967 be started in February. Andrea Seconded. All approved. Motion carried.

The next board meeting was set for Sunday, February 8th at 6:00pm at Lindsay Goodrich's home.

Meeting adjourned at 7:14pm