

The Westbrook Townhome Condominium Association

A Non-Profit Corporation

Minutes for the meeting of the Board of Directors (BoD)

February 16, 2017

1. Call to Order: Meeting called to order by President Phil Moore at 3:24 p.m. Members present: President Phil Moore, Paula Moore, Ken Gibbs, Marcy Bradley, Rita Dorn
2. Approval of Minutes: Minutes for December 13, 2016 approved and placed on file.
3. Treasurer's Report: Financials up to January 31, 2017. Reviewed, approved and placed on file for audit.
4. Agents Report: Agent Terri Zdanowitz unable to attend. Meeting to be rescheduled.
5. Correspondence:
6. Old Business:
7. New Business:
 - a. General discussion regarding the necessity of obtaining access to the units where common elements are.
 - b. Discussion regarding Modification Agreement requested by Phil and Paula Moore concerning the removal of the fence between units 4545 and 4541. The fence will be attached to existing fence at 4545. Modification Agreement approved by the required three board members
8. Adjourned: 3:58 p.m.
9. Next Meeting: Thursday, March 16, 2017 at 3:00 p.m. Minutes for BoD meeting on February 16, 2017 approved and placed on file.