

THE WESTBROOK TOWNHOME CONDOMINIUM ASSOCIATION

A Non-Profit Corporation

Minutes of the
BOARD OF DIRECTOR'S MEETING
July 8, 2014

1. Call to order: Susan called the meeting to order at 6:45. All present except Heather. Meeting at All-Pro Office.
2. Minutes:
 - a. January 29, 2014 minutes: Don moved approval of the January minutes. Phil seconded. Carried.
 - b. March 18, 2014 minutes: Don moved approval of the March minutes. Ken seconded. Carried.
 - c. May 20th minutes: tabled to next meeting.
3. Treasurer's Report—placed on file subject to audit.

It cost \$800 for the bees – it has been treated and seems better.
Reserves were moved to comply with the May motions for the asphalt.
4. Management Agent's report:

The two basements were completed. Next step is the tank in 1968 leaving us with 2 plus a valve.

Agent will review corner area of the driveway which was disturbed during the asphalt repair to replace with sand or gravel as necessary.
5. Correspondence: Letter from Jennifer Carl. Discussed and Susan to follow up with the investigation.
6. Old Business: addressed in agent's report.
6. New Business
 - a. Capital Improvement Plan
 - b. Budget: ongoing discussions.
7. Adjourn: Meeting adjourned 8:50 p.m.
8. Next meeting: August 5, 2014 at 6:30 at All-Pro main discussion budget.