

The Westbrook Townhome Condominium Association

A Non-Profit Corporation

Minutes for the meeting of the Board of Directors (BoD)

September 8, 2016

1. Call to Order: Meeting called to order by President Susan Murphy at 6:30 p.m. Members present: Phil Moore, Ken Gibbs, Terri Zdanowitz, Marcy Bradley, Paula Moore.
2. Approval of Minutes: Tabled until next meeting.
3. Treasurer's Report: Tabled until next meeting.
4. Agents Report: Motion to approve budget as prepared. Motion to pass made by Paula Moore, seconded by Marcy Bradley. Motion carried.
5. Correspondence: Tabled until next meeting
6. Old Business: Discussion pertaining to the basements that leak. Motion for fixing basements: #4635, 4631, 4641, made by Marcy Bradley, seconded by Ken Gibbs. Motion carried.
7. New Business: Remainder of meeting pertained to the discussion of the 2017 budget.
8. Adjourn: Meeting adjourned at 8:47p.m.
9. Next Meeting: Thursday, September 29, 2016 at 6:30p.m. Unit #4541
10. Annual Meeting: Scheduled for 7:00p.m. October 18, 2016 at Community Bldg. off Second Street in Spring Arbor, next to the Estates. Community Bldg - turn left off entrance.