

# THE WESTBROOK TOWNHOME CONDOMINIUM ASSOCIATION

A Non-Profit Corporation

## Agenda of the BOARD OF DIRECTOR'S MEETING August 01, 2013

1. Call to order: President call the meeting to order at 6:42 p.m. All Board members were present.
2. Reading and disposal of any prior BOD meeting minutes. Huff moves, Moore seconds. Carries.
3. Management Agent's report: See below old/new business.
4. Treasurer's Report – tabled to next meeting.
5. Correspondence – None.
6. Old Business.
  - a. Westbrook Sign – sign was repaired with some additional painting.
  - b. Asphalt repair /Long term options – Agent to acquire bids for overhaul of the parking lot and driveway areas. This will be an Annual Meeting agenda item.
  - c. Website issues – early review of the new website looks good. Agent will finalize based on the comments of the board.
  - d. Steps to be painted – This has been completed.
  - e. Trash – status of current 6-yard on west side; it has been much better than previously.
  - f. Gutters / Drains – still awaiting quotes.
  - g. Plumbing flushing – water testing – still needs to be done.
  - h. Bees – Eradico had sprayed and Agent will request re-spray of mailbox area.
  - i. Fences – new fences on building one are different than the ones done last year for buildings 4 and 5.
  - j. Steps – consider budgeting for 9 steps in 2014 budget. Agent to look at front steps at 1972.
  - k. 1972 plumbing issue. Property was flushed out
7. New Business
  - a. Sidewalk leveling – Agent noticed problems with sidewalks. Agent obtained quotes.
  - b. Well / pump on Building (Rita's) to be evaluated by Brewer's

c. Dishes – are wires coming from the dish up the side of the building and attached the building violating the bylaws.

9. Next meeting date: Thursday, September 05, 2013 – Budget/Annual Meeting @6:30 p.m. Susan's unit.

10. Adjourn: 8:13 p.m.